Business as Usual (BAU) review of the Environmental Services - Revised Structure

Chief Officer (75%) Deputy Chief Officer (65%) Head of Service (60%) Head of Service (45%) CITY CENTRE CLEANER NEIGHBOURHOODS TEAM **BUSINESS SUPPORT** CONTRACTS AND PERFORMANCE **HWRCs** REFUSE Service Manager (PO6) Service Manager (1.54 x PO6) Service Manager (PO6) Service Manager (PO6) Service Manager (2 x PO6) (Reduces to 1.54 from 2.54 in May 2021 to enable the transition from 3.54 SMs) Business Manager (PO5 x 2)

Team Manager (PO3)

Team Leader (SO2) Env Action Officer (C3)

Main Functions/Responsibilities

City Centre cleansing City Centre env enforcement 3G contract oversight City Centre refuse collections* Support to city events as needed Night-time emergency cover

Main Functions/Responsibilities

Area Managers (5 x PO3)

Team Leader (10 x SO2)

Env Action Officer (30 x C3)

Street Wardens (4 x C1)

Street cleaning - mechanical sweeps Litter picking Flytip removal and investigations Graffiti removal Support for community clean ups Ginnel cleaning/clearing Education and enforcement activity re waste in gardens, overgrown vegetation causing obstrcution, dog fouling Promotion and education to improve recycling and reduce bin contamination Elected Member involvement

Main Functions/Responsibilities

Refuse Customer Liaison (4 x C1)

Staff provided through the corporate

Shared Services

Business support needs across all ES Customer complaints/requests Purchase orders and related finance Case management support for CNT Member referrals coordination

Bin deliveries and contract

RERF contract management MRF contract management FOI requests coordination Waste contracts management Existing service development New service development Project management Performance reporting Liaison with Facility Manangement Landfill site management

Senior Business Officer (3 x PO3)

Business Officer (5 x PO2)

Support Officers (6 x SO1)

Assistant Support Officers (4 x C1)

Main Functions/Responsibilities Main Functions/Responsibilities

Operation of all HWRCs Management of bring banks

Technical Assistant (1 x C1)

Team Manager (PO3)

Technical Officer (PO1)

Team Leaders (3 x SO2)

Yard Person (2 x C1)

Main Functions/Responsibilities

Area Managers (5 x PO3)

Wellbeing & Welfare Advisor (grade to

be determined by Job Evaluation)

Recycling Advisors (2.6 x C1)

Deliver black and green bin/bag collection service Deliver garden waste (brown bins) collection service Deliver new collections as required (eg food) Deliver medi-waste service Deliver glass collection service Improve recycling rates Management of Elected Member relations

Team Leaders (17 x SO2) inc 2 Duty Managers

Assistant Duty Manager/